



CALIFORNIA SOCIETY OF PHYSICAL MEDICINE AND REHABILITATION

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LETTER OF AGREEMENT

Between California Society of Physical Medicine & Rehabilitation & _____
(sponsor) (commercial support company)

Type of CME Activity CSPMR 2017 Annual Meeting

Location San Francisco Airport Marriott Waterfront Hotel – Burlingame, California Date(s) April 21-23, 2017

Commercial Support/Company Name _____

Address _____ City/State/Zip _____

Phone _____ Fax _____

Contact Person _____ Contact Person's Email: _____

CONDITIONS

- STATEMENT OF PURPOSE:** program is for scientific & educational purposes only & will not promote the company's products, directly or indirectly.
- CONTROL OF CONTENT & SELECTION OF PRESENTERS & MODERATORS:** Sponsor is responsible for control of content & selection of presenters & moderators. The Company agrees not to direct the content of the program.
- DISCLOSURE OF FINANCIAL RELATIONSHIPS:** Sponsor will ensure meaningful disclosure to the audience, at the time of the program, of (a) Company funding and (b) any significant relationship between the Sponsor & the Company (e.g., grant recipient) or between individual speakers or moderators & the Company.
- INVOLVEMENT IN CONTENT:** There will be no "scripting", emphasis, or direction of content by the Company or its agents.
- ANCILLARY PROMOTIONAL ACTIVITIES:** No promotional activities will be permitted in the same room or obligate path as the educational activity. No product advertisements will be permitted in the program room.
- OBJECTIVITY & BALANCE:** Sponsor will make every effort to ensure that data regarding the company's products (or competing products) are objectively selected and presented, with favorable & unfavorable information & balanced discussion of prevailing information on the product(s) and/or alternative treatments.
- LIMITATIONS ON DATA:** Sponsor will ensure, to the extent possible, meaningful disclosure of limitations on data, e.g., ongoing research, interim analyses, preliminary data, or unsupported opinion.
- DISCUSSION OF UNAPPROVED USES:** Sponsor will require that presenters disclose when a product is not approved in the United States for the use under discussion.
- OPPORTUNITIES FOR DEBATE:** Sponsor will ensure meaningful opportunities for questioning or scientific debate.
- INDEPENDENCE OF SPONSOR IN THE USE OF CONTRIBUTED FUNDS:**
 - funds should be made payable to: **CSPM&R (Tax I.D. #68-0281643)**
 - no other funds from the commercial company will be paid to the program director, faculty, or others involved with the CME activity (additional honoraria, extra social events, etc.).

The commercial supporter agrees to abide by all requirements of the ACCME *Standards for Commercial Support of CME* (appended).

The accredited sponsor agrees to: 1) abide by the ACCME *Standards for Commercial Support of CME* 2) acknowledge educational support from the commercial company in program brochures, syllabi, and other program materials, and 3) upon request, furnish the commercial supporter a report concerning the expenditure of the funds provided.

AGREED

Commercial Company Representative (name) _____

Signature _____ Date _____

CME Department Director or Designee (name) Andi Irons, Executive Director, CSPM&R

Signature _____ Date _____